

Jefferson Elementary School

Parent Teacher Committee

Meeting Minutes

January 10, 2017

Present

Anna Keifer, Fair Stirman, Shana Kreder, Tencha Soto, Melissa LaCrosse, Myya Saad, Sara Withee, Matt Withee, Rebecca Gokee, Meagan Carbaugh and Joanna Sepulveda.

Review

- **Treasurer Report:** \$5,644.02 in the account with \$1,497.23 encumbered for PO's and previous commitments, which leaves a balance of \$4,146.79. \$2,000 in carnival account. Withdrawal for 3rd grade dictionaries was taken out.
 - Box tops deposit of \$881 was a combined deposit from last spring and this fall. Keep the box tops coming in – they make a difference. The winter winners have received their prize but a formal recognition will be coming soon.
 - Left over chips bought for the super self-managers party will be going out of date on 1-17-17 which means we cannot sell them in concessions for the concert on 1-19-17 or Movie Night on 1-20-17. We agreed to donate them to classrooms selected by Anna during the meeting.
- **Movie Night and BINGO night:** Movie night is set for January 20th! We will be showing The BFG (Big Friendly Giant). We will have a red-carpet VIP area set up for 3 lucky students to sit in, Mrs. Keifer will be the one deciding who will get to sit in the VIP area. There will also be a coloring/craft table set up in the corner to keep the little kids occupied and not running around. A raffle basket table will be set up with raffle tickets being sold. Wear your pajamas to the movies! See you there.

BINGO will be held on Mar. 17. PTC has sent out numerous letters to businesses asking for donations to be used in raffle baskets that will be the prizes for the winners of the BINGO games. PTC will also call the community center to see about borrowing tables for BINGO night. BINGO packets with 10 different colored games will be sold and all games will be for both adult and kids. We are asking for volunteers to help with BINGO night for set up, concessions, BINGO caller, card checkers, concessions, clean up...etc. We would like the food to be St. Patrick's Day related and are thinking polish dogs and sauerkraut along with other snack foods.

- **Principal Report:** Jan. 16 is a no school day but Anna invited all teachers and parents that would like to volunteer to come in and help with a little library artwork makeover. Jan. 19 is the 4/5th grade concert. Feb. 15-16 are Teacher conferences and PTC will be doing dinner or snack bags for the teachers. Feb. 23 is Math night. Spirit week will be held during Dr. Seuss week Feb. 27-Mar. 3. Mar. 10 is Grandparents day. Super Self Manager parties will be held on Feb. 8th, Apr. 12th, and Mar 31st. Mr. Lake is looking for a volunteer to start up a Go Fund Me page to raise money for much needed xylophones. Please contact Anna if you have past experience with a Go Fund Me account, have a love for music or just want to get involved and need to do it after hours.
- **Valentine Grams:** Shana presented 3 mock up Valentine grams and we all agreed on the Air Head Valentine Gram. We will get letter ready to go out to the students on Jan. 30 and a reminder will go out on Feb. 6th. The last day to turn in candy grams will be Feb. 10. A team will get together that weekend to put together the candy grams and they will be delivered on Valentine's Day.
- **Spirit Wear:** We made a profit of \$163 dollars from our first spirit wear sale but unfortunately, we still have not received a check. We spoke with our contact person and was told there have been delays with many schools in getting their profit checks sent out, they will contact the accounting department to get the check sent out as soon as possible. We will be opening the ordering for Spirit Wear again from Jan. 25 – Feb. 8th, it will again be all online ordering. Once the profit check is received we will use this money towards shirts for kids that can't afford one, teachers can let Kathy know child's name and size and will pass it along to the PTC.
- **Circus:** No updates from Heather. Fair was informed that someone might be interested in sponsoring part of the insurance cost for the circus, we have already prepaid the fee but do need to pay for liability insurance which is approximately the same amount as the circus fee. Heather will be in contacting this person to see if that would be an option. Heather will approach the school board to see about using the school's liability insurance to cover the one day circus event.
- **New Business:** Mrs. Gokee and Mrs. Carbaugh requested \$372 to take the 1st graders on field trips to OMSI and the Oregon Zoo, PTC approved.

Upcoming Dates to remember

Next meeting Tuesday February 14th, 2017 at 6:00pm

Movie Night January 20th concessions open at 5:30pm Movie starts at 6:30pm