

Leadership Team Meeting

10/3/17

Attended:

Anna Keifer

Chaney Sannan

Rebecca Mallery

Nancy Strahan

Justin RiceCook

Katie Fjeldheim

Sara Withee

Joana Sepulveda

Sarah Shumate

I. Peer Observation Schedule for 2017-18

- a. Thoughts of what we would like to see from each other?
 - i. Math (Justin started Number Talks and is willing to let people observe - 8:05am)
 - 1. Helps students change how they think about numbers
 - 2. Focusing on the "HOW"
 - 3. TPR involved
 - 4. Anna will have a sign-up sheet for staff to visit
 - ii. Harold could also be a candidate for observation since he just got his math endorsement
- b. Classroom Management
 - i. During literacy time to brainstorm ideas for small group organization

II. Parent Teacher Conference Attendance Percentages

- a. Last year we did not have all teachers reporting percentages of attendance
- b. Anna will remind teachers that teachers need to have data to Anna by November 6th at the Staff Meeting. Have Susie send out an email the

morning of (11/6) to remind teachers to bring attendance data to meeting

III. Review grade level instructional strategies

- a. See Chart Below

IV. Next Meeting we will be doing a Needs Analysis

- a. Needs Analysis: What data do we have? What do we need to do/have to help our students be successful?
- b. We (the Leadership Team) need to come up with a presentation to help staff do a Needs Analysis
 - i. What should our focus be?
 1. SBAC
 2. School Report Card (Chunk it out by making a poster for each subject with our data, then have staff come up with what needs to happen to improve
 - ii. Next LT Meeting, Anna will bring a report card for team to review it and go over results

V. Monday's Staff Meeting

- a. We will be meeting to go through AESOP and iVision training in the Computer Lab
- b. Can we have some sort of training on the Alarm System? Anna will look into that for another meeting
- c. We will also have a 3-5 presentation on the SBAC
- d. K-1 will then go to the library to do some ECRI work
- e. Review/Discuss the Intervention letter to hand out at Conferences
 - i. Will be adjusted and changed so that teachers are only handing out papers to the parents with students that are in Intervention, instead of all students

- f. Get teachers some suggestion ideas that they can give/offer to parents to practice at home?
 - i. However, that could be a large variety because different grades = different needs
- g. Remind teachers that compacts need to be signed and given to Anna after conferences

VI. White Board examples at a staff meeting

- a. Have staff bring a white board and we can discuss ways that we use the white board
- b. January 8th - Partner Responses

Grade: Engagement Strategies

Kindergarten	Promptly correct errors by providing a correct model.	Partner Responses
1 st	Ensure independent work is completed with high level of accuracy	Response Slates/White Boards
2 nd	Provide more than one opportunity to practice each new skill	Response Slates (White Boards)
3 rd		5:1 Positive to Negative
4 th	Promptly correct errors by providing a correct model.	Response Slates (White Boards)
5 th		Response Slates (White Boards)

VII. Future Events and Meetings:

- a. December 4th - White Boards
- b. January 8th - Partner Responses
- c. Next LT Meeting is October 17th
 - i. Look at Report Card - Needs Analysis
 - ii. Maybe start the posters
 - iii. Need to get our school improvement plan to the PTC soon