

Jefferson Elementary School

Parent Teacher Committee

Meeting Minutes

April 12th, 2016

Present

Michael Knudson, Fair Stirman, Melissa LaCrosse, Liz Jones, Emily Trefethen, Shana Kreder, Shelley Henderson, Katie Fjeldheim, Steve Hastings, Jessica Baxter, Heather Decker and Shaw Germond.

Review

- **Treasurer Report:** Fair reported there is \$21,572.75 in main PTC Account and \$12,757.28 is encumbered (\$871.78 for misc. items, PO's and \$11,885.50 for the cookie dough/flower bulb fundraiser bill) Leaves the balance at \$8,815.47 in the regular PTC account. \$2,000.00 in Carnival Account.
- **Principal Report:** Michael informed the group that Superintendent Kent made some changes and next year Michael will be leaving JES and moving to JHS as Vice Principal and Vice Athletic Director.
- **Box Tops & Campbell's Labels:** Emily will be sending a Box Tops reminder for the final collection of the year as well as a Campbell's soup flyer reminding families that JES accepts them. Last Box Tops collection will be middle to end of May so there is time to schedule winning class parties.
- **Certified Appreciation Week:** Fair reported the week of May 2-6 is to celebrate the certified staff, which includes all teachers including music, P.E., the counselor and the principal. The theme is being worked on by Susie and Kathy. A sign-up sheet was passed around for volunteers – if you were unable to sign up and would like to assist please let Fair know.
- **Spring Spirit Wear:** Shana reported that her contact, Kim, is interested in making our spirit wear and is very open and flexible with the design. Her prices are a few dollars more per item than No Dinx but she is a local vendor and will give us more options for designs. Shana had some design samples to show and asked for feedback and design ideas to give to Kim. Anyone with design ideas is asked to email it to the PTC and Shana will show Kim, get an order form from Kim and bring new design samples to the May meeting.
- **Square Dance / Concessions:** Heather and Shaw will lead concessions for this event. Dinner will be served before the dance so bring your appetite and dancing shoes! The plan is to serve hot dogs, chili, nachos as well as candy, popcorn and drinks during the dance. A sign-up sheet to volunteer to help at concessions for the dance was passed around. More volunteers are needed – please contact Fair if interested.
 - Shelley suggested we advertise for the square dance dinner with a flyer. Shaw and Heather will brainstorm and prepare if time permits.
 - PTC will provide a \$20.00 certificate for book fair awarded to the best dressed at the square dance. Two awards per grade, one boy and one girl. Total of \$80.00.

- **Display Board:** Shaw presented an offer to PTC from her employer to buy a locking display sign for \$50.00. It is collapsible and the message can be changed with letters that attach to the sign. Ideas were to use it for concession menus or for information at the front office. Shelley moved to purchase the sign, Heather seconded the motion. All present were in favor.
- **Burgerville:** Fair contacted Burgerville, there were only 3 dates available so she chose the week that had the least activity going on which is May 23rd from 5-8pm.
- **Cookie Dough / Flower Bulbs / Popcorn:** Fair reported we had great success with many volunteers. The students sold over 375 bags of popcorn, 540 bags of flower bulbs and over 635 cookie dough/baked goods. Sales topped over \$20,000 this year and our profit comes in at \$8,190.50.
- **Book Fair – May 9-13th:** Jessica passed a sign-up sheet for volunteers at the Book Fair. The theme is 70's and it is a 50% off sale.
- **Walk-a-thon – May 20th:** Fair passed a sign-up sheet for volunteers and asked if PTC wanted to purchase bottled water for the kids again this year. All were in favor of buying water for 403 kids. Kathy will print labels for the water bottles and volunteers will apply labels and pass out water.
- **5th Grade Promotion – June 10th:** Fair asked for two volunteers to man the front and back gate from 8:15 – 9:00am. Emily and Shaw volunteered.
- **Spring Staff Gift:** Liz passed around samples of the seed packets that she ordered for the spring staff gift. She will get them wrapped and given out by the end of April.

Next meeting Tuesday May 3rd, 2016 at 6:00pm