

## Jefferson High School Site Council Minutes

Monday, December 8, 2014

Present: Cathy Emmert , Spencer Johnson, Chris Moss, Adam Whalen, Meghan Lloyd, Debbie Brown, and Jackie Guzman

Mr. Johnson called the meeting to order. Minutes from the last meeting were reviewed by all present.

Ms. Emmert motioned to approve the minutes, Mr. Johnson seconded, and all voted in favor.

### Continuing Business

- I. Enrichment
  - a. Reviewed teacher survey responses
  - b. Ms. Emmert recommends every session provide a learning opportunity for students
  - c. 26 students were excused on Enrichment day
    - i. Consider sending a communication to parents about Enrichment day:
      1. An announcement in the school newsletter
      2. A flash alert - Ms. Guzman suggests, but also says that she does not think flash alert would allow an alert for that purpose
      3. A city hall board announcement
      4. Send a postcard to parents - This would cost money
      5. A flyer for students to take home
  - d. Teachers said in the survey that the doing the Enrichment day at the beginning of the new quarter meant the students had nothing to do
    - i. Intervention should include teaching and learning, not just doing make up work
    - ii. We should rethink these as intervention learning labs rather than study halls
    - iii. Students could learn about test taking skills and take a smarter balanced practice exam
    - iv. They could play grammar games or math games
  - e. Service projects for our next enrichment day
    - i. Easier to do a service project with a half day Enrichment day
    - ii. Field Trips: raking leaves, helping businesses
    - iii. Enriching our community
  - f. Ms. Emmert will create a half day schedule which provides lunch and includes a short pride
  - g. Redirect staff with planning ideas for next Enrichment day to focus on learning
  - h. Enrichment day ideas:
    - i. Bird watching at Ankeny - might be closed in the winter
    - ii. Hiking
    - iii. Community Service - rent a bus to drop students off at multiple spots
    - iv. Contact the community center, city hall, fire district for service ideas
    - v. Bring in people to present to students - They should be volunteer approved
    - vi. Career related learning
    - vii. Ms. Emmert could take students to the medical school
    - viii. Ms. Moss could hold another financial aid session
    - ix. Talent Show
    - x. Make a bird house
    - xi. Something with the elementary school or middle school: reading to students or volunteering
    - xii. Talk to Scott and Raymond about things to do for the district

- xiii. Tile project - create an installation within the community
  - i. Tutored students who don't attend regular school should not be part of the Enrichment day
    - i. We could have Ms. Brown have a study hall so those students have some place to go
  - j. Teachers need to make sure of their attendance so students are in the right places
  - k. Teachers who led study hall last time should get to do something else this time
  - l. Mr. Whalen points out the teacher survey comment "You guys are the greatest"
  - m. Next Enrichment Day: Friday January 30th
  - n. Reviewed student survey responses
    - i. Overall positive response
    - ii. Sessions with food were popular
    - iii. Ms. Moss could bring in a person to talk about psychology, a student suggested topic
  - o. On Wednesdays we will talk about planning the next Enrichment day with staff
- II. Hennings Assembly
- a. The cost will be \$950
    - i. ASB funds will cover most of the cost and concession funds will make up the difference
  - b. The assembly will be February 19th in the afternoon
  - c. Ms. Emmert will create a special schedule
  - d. Ms. Moss will create a permission letter and confirm everything with the Hennings

### The Good of the Order

- I. School Culture and Climate
  - a. Ms. Emmert asks us to consider the "temperature" of the school climate
  - b. Parents from the elementary school and middle school are talking about bullying on Facebook
  - c. We discussed using discipline tracker to note behavior without making it a referral or sending a letter home to parents
  - d. Ms. Emmert suggests Mr. Fritz could share with the staff about this use of discipline tracker on Wednesday

The motion to adjourn was made by Ms. Moss, Ms. Brown seconded the motion, and all voted in favor.